



Bandstand Rental Rates

Contracting:

A \$25 processing fee is required for all contracts. Once a contract is written, the USER has two weeks from the date of the contract to return the executed contract with 25% of the rental fee to hold the date. The remaining rental fee and damage deposit are due no less than thirty (30) days prior to the event. *A 25% discount is given to 501(c)3 organizations and to active military.*

Damage Deposit:

A \$500 damage deposit for all rentals must be paid 30 days prior to event. Provided no fees are incurred, the damage deposit will be returned within 2 weeks of event. Should the rented facility suffer damages, including but not limited to cleaning of facility above and beyond normal usage, the USER will receive a detailed summary of damages and charges to repair said damages. The damage deposit may be a check separate from the rental fee or a credit card number.

Insurance:

The USER, and all of the USER's contractors, must carry at least \$1 million liability insurance and The Heritage Society and the City of Houston must be listed as additional insured parties. A certificate of insurance showing the additional insured parties must be on file at The Heritage Society at least five days prior to the event.

Building and Collection Protocol:

The Bandstand is a historic structure and should be treated accordingly.

The Facility Manager will review with the USER and any vendors (such as photographer, musician, officiate) what can and cannot be used within on the Bandstand. It is the responsibility of the USER to ensure guest and vendor adherence.

FAQs:

Can I use my minister/rabbi/priest/justice of the peace?

Yes. The bride and groom must arrange for an officiate.

Is the park closed during the wedding?

Sam Houston Park is a public park and open to the public during posted hours. However, the Bandstand is closed to all tours during the rental time of the structure.

Is there a room where the bride and bridesmaids can get dressed?

Unfortunately, The Heritage Society does not have a facility available for dressing.



Historic Bandstand Usage Guidelines

- Maximum capacity for the Bandstand is twelve.
- No lit candles may be used on the Bandstand. Battery operated candles may be used.
- No strollers or baby carriages can be brought into the Bandstand.
- If musical accompaniment is desired, the wedding party may provide a musician(s).
- Flowers must be in containers and arrangements should be placed at the floor level or on stands that are provided by the florist or event planner.
- Flowers must be delivered and removed during the hours that the facility is rented. Arrangements must be in a finished state and ready for installation. No floral work may be done inside the Bandstand. Applying fixative to flowers that might shed or shatter is strongly encouraged.
- The florist or USER will be responsible from removing any plant or flower residue from the Bandstand.
- All decorations, including flowers, LED candles, stands, programs and other items must be removed from the Bandstand following the ceremony.
- Rice, bird seed, confetti or rose petals may not be thrown inside or outside the Bandstand. Sparklers are not allowed within Sam Houston Park.
- No tape, staples, zip ties, or nails may be used to secure decorations to the Bandstand. Color safe ribbons are acceptable as they do not damage the wood or paint. Ribbons must be removed from the Bandstand once the event is over.
- No food or drink is allowed in the Bandstand unless the Bandstand's floor has been protected.
- The Heritage Society has a parking lot with forty spaces, including two handicapped accessible spaces. The parking lot is available to the USER's guests and vendors as needed. The USER is responsible for informing guests of additional parking options.